

**West Hobbs Street Church of Christ
Quarterly Teachers Meeting**

Sunday, July 21, 2013, 3:30 pm

All Teachers

The elders reviewed the “West Hobbs Street Church of Christ Guidelines for Teachers”. The following points were also covered:

- Always remember to lock the building when you leave.
- Information Hub – considering a flat screen panel to indicate classroom and room numbers.
- Encourage our faithful members to get into teaching, especially the older classes for now.
- Return unused items to the Supply Room.
- Laminator and copier are getting a good workout. That’s great.
- Invoices – Sign and turn them in when a purchase has been charged to the church. MHBS, CEI
- Keep an attendance record on each student.
- Stephani is keeping the Supply Room stocked up, but if you need anything, write it on the white board and she will pick it up.

Vacation Bible School:

- 2014 – Day or night?
- Did we like the 2013 schedule? – Some of the children mentioned that they miss the singing at the beginning, so it was suggested that we go ahead and meet in the old auditorium, but begin the singing before the skits.
- Let’s come up with our own curriculum. A small group can be appointed to do this.
- Have the VBS curriculum planned no later than February 1 of each year.
- In the spring, have a separate specific meeting for VBS teachers to work on materials for Vacation Bible School.

